

The Local Offer at Hereward College of Further Education

Question	College Response
Do students with Special Educational Needs and Disabilities (SEND) come to your college?	<ul style="list-style-type: none"> • Yes – the majority of students who come to college have SEND
What kinds of SEND do you make provision for at this college?	<ul style="list-style-type: none"> • The college caters for a wide range of disabilities, including physical disability, Autism and learning disability
How do you know if a student has SEND?	<ul style="list-style-type: none"> • We conduct a thorough assessment prior to offering any place at Hereward; this would include speaking to their current school, other professionals and the family
How will I know if my son or daughter is receiving SEN support?	<ul style="list-style-type: none"> • The vast majority of our students do receive SEN support and the details of this will be confirmed with you before the placement starts
Where can I find information about the college SEND Policy?	<ul style="list-style-type: none"> • As a college for young people with SEND, we do not have a specific SEND policy as all our policies are written with our student cohort in mind • College policies are available via the college website or on request
How do you make sure that the SEND support is helping students make good progress? How will I know that my son or daughter is making good progress?	<ul style="list-style-type: none"> • Each student is allocated a Progress Coach who will be responsible for monitoring the progress of their students • The Progress Coach will also meet with the student at least once a fortnight and be in regular contact with parents as required • Parents will also be able to talk to key staff during our Progress Evenings which we hold at regular intervals throughout the year
How do you check and review the progress made by students with SEND? How will I be involved in those reviews? Who else will be there?	<ul style="list-style-type: none"> • Every student will have an annual review where progress will be formally reviewed and parents are invited to these meetings. Other professionals are also invited to these meetings as and when appropriate including Social Workers, Health Professionals and Local Authority commissioners • The college also holds a number of Progress Evenings throughout the year where parents have the opportunity to discuss progress with our staff

<p>How do your staff help students with learning difficulties or disabilities to learn, including what they learn?</p> <p>How can I find out more about what my son or daughter is learning at the moment?</p>	<ul style="list-style-type: none"> • College staff will do an in-depth assessment prior to making any offer to ensure what students learn will be at the right level and help them achieve their longer term goals – whether these are ambitions for employment, supported living or further study etc. • Parents can find out about course content as part of the assessment process and on-going discussions will take place with the allocated Progress Coach. Parents can also attend Progress Evenings where they will be able to talk to teaching staff about course content and achievements etc.
<p>How have you made the college buildings and site safe and welcoming for students with SEND or disabilities?</p>	<ul style="list-style-type: none"> • Yes – the whole college has been designed to be an accessible site with many features promoting the safety and well-being of students with SEND; this includes quiet spaces, ramps, lifts, automatic doors and clear signage • Some areas in the college have fob access entry systems and staff are employed to work throughout the day to ensure there is some supervision at unstructured times
<p>Is there any extra support available to help students with SEND with their learning?</p> <p>How will I know if my son or daughter is getting extra support?</p>	<ul style="list-style-type: none"> • The college has an extensive range of support services available to all students; these include physiotherapy, counselling, occupational therapy, nursing, independence and learning support staff, job coaches, mentoring, conductive education and speech and language therapy • We will discuss your son or daughter's needs with you as part of the assessment process
<p>Is transport provided to and from College?</p>	<ul style="list-style-type: none"> • The college does not provide any transport but some Local Authorities do, so it's best to check with our Admissions Team to see what might be available to you. For example, there is a minibus that runs from Solihull to Hereward every day but parents are usually expected to help towards the cost of transport • The Careers Service and Local Authorities also have information about transport on their websites. Hereward is close to bus and train routes so it is possible for some students to use public transport to get here

<p>Do all students attend five days a week?</p>	<ul style="list-style-type: none"> • This depends on what level of course they are studying and what study programme they have - again, it's best to ask our Admissions Team about this and they will be able to give you some further advice based around your son or daughter
<p>What social and other activities are available for students with SEND? How can my son or daughter and I find out about these activities?</p>	<ul style="list-style-type: none"> • The college runs a number of lunchtime and evening clubs and activities which all students are welcome to join – these cover a range of interests and information about these is displayed on college noticeboards • The Student Union also run a programme of social events throughout the year • New students will also be shown what is available and encouraged to join in!
<p>How does the college support students and their emotional and social development?</p>	<ul style="list-style-type: none"> • All staff receive training in emotional and social development, and this work is lead through the Social and Emotional Development Team • This team also employs a team of mentors who are allocated to work with identified students who may need additional support with settling in, making friends, their behaviour and feelings etc.
<p>Who should I contact if I want to find out more about how the college supports students with SEND?</p>	<ul style="list-style-type: none"> • The best initial contact you can make is with the Admissions Team on 024 7642 6173 who will be able to discuss with you any potential enquiry or application • You are also asked to visit the college if you are making an application
<p>How are college staff helped to work with students with an SEND and what training do they have?</p>	<ul style="list-style-type: none"> • Staff at Hereward have a wide range of professional qualifications related to the role they fulfil at the college; many teachers have specialist teaching qualifications and other support staff have relevant qualifications • The college also has an extensive internal professional development programme which we are very proud of – this includes such topics as moving and handling, condition related training, safe handling of medication, safeguarding, behaviour management and teaching and learning

<p>What happens if my son or daughter needs specialist equipment or other facilities?</p>	<ul style="list-style-type: none"> • The need for any specialist equipment will be identified through the assessment process, as our Nursing, IT and Therapies staff are part of the assessment team • We will discuss with parents and the Local Authority what is required and who will provide and purchase this equipment
<p>How will I be involved with planning for and supporting my son or daughter's learning?</p> <p>Who will help me to support him/her at home?</p>	<ul style="list-style-type: none"> • College staff will do an in-depth assessment prior to making any offer to ensure what students learn will be at the right level and help them achieve their longer term goals – whether these are ambitions for employment, supported living or further study etc. Parents will be invited to be involved in this process • Parents can find out about course content as part of the assessment process and on-going discussions will take place with the allocated Progress Coach. Parents can also attend Progress Evenings where they will be able to talk to teaching staff about course content, achievement and how you may be able to support their learning at home
<p>How is my son or daughter involved in his/her own learning and decisions made about his/her further education?</p>	<ul style="list-style-type: none"> • All students will be allocated a Progress Coach who will meet with them at least twice a week to discuss their progress, targets and long term goals. Progress Coaches will also chair annual review meetings and help each student to prepare for these meetings to ensure they are involved in any decisions that need to be made • Students are also encouraged to become part of the Learner Leadership activities at Hereward where they will have the opportunity to improve the college. There are a number of roles available such as Course Representatives and Student Union members
<p>Who should I contact if I'm not happy with my son or daughter's learning and/or progress?</p>	<ul style="list-style-type: none"> • The first point of contact will be your son or daughter's Progress Coach and you will be given their contact details during the induction process • If they cannot help you, they will be able to make sure the right person calls you at a convenient time
<p>Who else provides services in college for students with SEND or disabilities?</p>	<ul style="list-style-type: none"> • The college has an extensive range of support services available to all students; these include physiotherapy, counselling, occupational therapy, nursing, independence and learning support staff, job coaches, mentoring, conductive education and speech and language therapy

<p>How can my family get support from these services?</p>	<ul style="list-style-type: none"> • The Local Authority also assists the College to provide a part time Careers Guidance worker who is based at the Hereward for a few days a week • We will discuss your son or daughter's needs with you as part of the assessment process and aim to work together with any other agency who may be involved with your son/daughter
<p>Who should I contact to find out about other support for parents/carers and families of students with SEN or disabilities?</p>	<ul style="list-style-type: none"> • The best initial contact you can make is with the Admissions Team on 024 7642 6173 who will be able to discuss with you any potential enquiry or application • You are also asked to visit the college if you are making an application; during this visit you will be able to ask any specific questions you may have • Hereward also holds three open days each year; these dates are advertised on the college website
<p>How will you help my son or daughter prepare for adulthood including work?</p>	<ul style="list-style-type: none"> • Each student has an Individual Learning Plan (ILP) which will detail their long term goals related to adulthood, along with some smaller steps on how they will work towards these at college. These are reviewed regularly with their Progress Coach to ensure they are realistic and achievable • All students will have an element of employability in their learning programme, including some classroom activities such as CV writing, and wherever possible an opportunity to undertake internal and external work experience placements with the support of a Job Coach • All students also make choices under our Exploring Futures programme which runs once a week and will include independence skills development, social skills development, job related activities and healthy lifestyles • Residential students have additional opportunities to develop their independence during evenings and weekends
<p>Where can I find out about other services that might be available for our family and my son or daughter?</p>	<ul style="list-style-type: none"> • Other services that might be available to your son and daughter is published on the Local Authority website, and is detailed in their Local Offer page